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Eagle River Union Airport Commission Meeting June 29, 2015

Meeting called to order at 5:10 pm by Chairman Vander Bloomen with proper notice.

Members Present: Mark Vander Bloomen, Ken Anderson, Roger Shadick, Gary Mueller, Brian Dominick, Don Gillum

Members Absent: Jerry Burkett

Others Present: Rob Hom

Public Comments: None

Motion to approve the agenda in any order, seconded, motion carried all voting aye.

Motion to approve the minutes of May 18, motion carried, all voting aye. Motion to approve the special meeting of June 15, 2015; motion carried, all voting aye.

Chairman's Comments: Went well as far as letting employee go. Fielded a few calls.

Correspondence: Fuel contamination issue still on-going for reimbursement, fuel supply issue or a Klemm issue still to be determined and don't where how or where the contamination came from. Apparently it was off road diesel fuel.

Travel and Training: Sept. 23 & 24

AERO report: A few phone calls, nothing serious.

Fly-in: Great pancake breakfast, down on radar run, rain cancelled some participants; word is to keep at it. Going to make a few bucks. Looking forward to great sunshine next June. Need more assistance on the ground at entrance gate to direct people in the right direction. Beer tent next year?

Managers Report: None

Projects under petition: Taxiway separation 400 feet cheapest and most logical. June-August represents 61% of our revenue stream. Koranda parcel, Bureau still interested in purchase, federal:state:local 90:5:5, as a separate state project. Consultant selection process handled through state real estate department.

Project financing: July SWOT meeting, business plan development with Chris Stark, UWEX. Narrow down to goals and objectives and assign tasks.

Expectations of Airport Manager: Handout. Dominick volunteered to head up customer service and other expectations; form a subcommittee. Motion to form a subcommittee on FBO operations and Brian Dominick will chair it, Roger Shadick volunteered to be on it, motion carried, all voting aye.

Future Staffing: Look at different skill sets, similar skills, do have a job description, not yet advertised, looking to fill a full time position by end of August. Do have a person in mind for the rest of summer.

One full time v. two part time? Character and personality important.

TransNorth: Paid in full.

Marketing Options: Tie it in with SWOT.

Hanger Subleases: Schiefelbein hanger, 1112 Cessna Lane, option to purchase to Richard Berg, sublease for next 2 years. Motion to approve the option, motion carried all voting aye after insurance is obtained.

Hanger Sale: Scott Munn 1414 Glide Path Taxiway top Matt McBride. Motion to approve, motion carried, all voting aye.

Hanger Sale: Riggsby, 1222 Skud Run Taxiway to Roy Armstrong. Motion to approve contingent upon receipt of the proper paperwork provided to the Commission, therein, motion carried, all voting aye.

Hanger Sale: Armstrong, 1216 Adams Road to Gene Woody Ahlborn. Motion to approve contingent upon proper paperwork provided to the Commission therein, motion carried, all voting aye.

Treasurers Report: Motion to approve, motion carried on a roll call vote, all voting aye.

Financial Statement: Motion to approve, motion carried on a roll call vote, all voting aye.

Payment of Bills: Motion to approve bills, motion carried on a roll call vote, all voting aye.

Public comments on non-agenda items: None

Next Meeting date: July 27, 2015

Adjourn: 6:22 pm

Ken Anderson, Secretary